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PROJECT
FILE

2029 074 01

17 June 1993

Ms Cindy Gee
EG&G Rocky Flats Inc
P O Box 464
Golden Colorado 80402 0464

Subject Revisions to the Draft Phase III RFI/RI Report
EG&G 881 Hillside Area (Operable Unit Number 1)
Contractor Meeting Minutes 11 June 1993
Roy F Weston Inc (WESTON) Work Order No 2029 074 001 0020

Dear Ms Gee

Attached are the minutes of the contractor meeting held Friday 11 June 1993 to discuss the revised schedule and data status. The schedule submitted on 16 June 1993 contained some editorial comments. Please do not hesitate to call if you have any questions or comments.

Sincerely

ROY F WESTON INC

Janell B Bergman P G CPG
Project Manager

Michael A Anderson Ph D P E
Project Director

cc M D Gibson (EG&G)
✓Project File (2029 74 01)



**CONTRACTOR MEETING MINUTES
REVISION OF THE PHASE III DRAFT RFI/RI REPORT
EG&G OPERABLE UNIT NUMBER 1 ROCKY FLATS PLANT
HELD 11 JUNE 1993**

Meeting Attendees

Cindy Gee Dennis Smith and Fred Harrington (EG&G)
Michael A Anderson Ph D P E and Janell B Bergman P G CPG (WESTON)
Joe Gordon (Dames and Moore) and Mark Lewis (Stoller)

Items Discussed

- 1 Format J Bergman distributed package illustrating format for text revisions to EG&G Dames and Moore and Stoller
- 2 Comment Responses M Lewis and J Gordon submitted copies of complete comment responses to Cindy Gee for review and comment Cindy then established an EG&G internal review schedule WESTON will receive revised comment responses at a later date
- 3 Comparison to Background M Anderson gave a status update on the contaminant list M Anderson will have the contaminant list ready for Dames and Moore and Stoller on 24 June 1993 barring any problems encountered during the EPA/CDH briefing scheduled for 23 June 1993
- 4 Schedule The following meeting times were established
 - Tuesday 22 June 1993 between WESTON EPA CDH DOE and EG&G at 1 00 to discuss site conceptual model fate and transport and database cleanup
 - Wednesday 23 June 1993 between WESTON EPA, CDH DOE and EG&G at 1 00 to discuss selection of contaminants
 - Thursday 24 June 1993 between WESTON EG&G Dames and Moore and Stoller to discuss contaminant selection

A revised schedule is attached to reflect the meetings and update schedule for deliverables

C Gee and D Smith requested that the contractors design a detailed critical path schedule/milestone chart The schedule is to reflect interdependencies and specific responsibilities/goals All contractors agreed to assume that no significant obstacles will be encountered during the scheduled EPA/CDH meetings

- 5 Data C Gee requested that J Bergman provide copies of the data to EPA and CDH in electronic (ASCII file) format The data will be sent to EPA (Gary Kleeman) requests ASCII format and CDH (Joe Scheffelen) A copy of the transmittal letters will be forwarded to C Gee The data will be transmitted after the duplicate averaging as requested by D Smith is complete

- 6 Deliverable C Gee requested that WESTON submit Section 3 to her for review. The text will be faxed to C Gee in Vail on Monday. D Smith also requests a copy be faxed to him. C Gee and D Smith will provide comments on Tuesday. WESTON will submit presentation materials, Section 3 text, figures, meeting agenda, and fate and transport maps to EPA and CDH on Wednesday upon authorization from EG&G.

**REVISED SCHEDULE
FINAL RFI/RI REPORT
881 HILLSIDE AREA OPERABLE UNIT NUMBER 1**

<u>DELIVERABLE</u>	<u>DATE (1993)</u>
• M Anderson to complete ANOVA and comparison to background upper tolerance intervals	17 June
• WESTON to submit comment response for Sections 1 2 and 3 (including figures) and appendices to EG&G In addition submit text revisions for Sections 1 and 2	21 June
• Meeting with CDH/EPA/EG&G to discuss geology/hydrogeology fate and transport and data set	22 June
• Meeting with CDH/EPA/EG&G to discuss contaminant selection	23 June
Meeting with Dames and Moore EG&G and WESTON to distribute contaminant list (dependent on EPA/CDH presentation results)	24 June
WESTON must receive hot spot sample analytical results in electronic format	2 July
• WESTON to submit all remaining comment responses for Sections 4 5 6 (with input from Dames and Moore) and 7 and Executive Summary to EG&G	23 July
SC and DM submit diskette version of Appendices E and F (excluding introduction) and comment responses to WESTON Submittal includes reproducible figure originals WESTON to submit text revisions for Sections 4 and 5 to EG&G Dames & Moore and Stoller	16 August
WESTON revises Section 6 based on information provided by Dames & Moore and Stoller Section 7 and the Executive Summary will also be revised at this time In addition Dames & Moore and Stoller will prepare introduction sections for Appendix E and F	20 August
• WESTON format/QA/reproduction period	20 August to 6 Sept
• WESTON submittal of RI to EG&G for review This will be the first submittal of the Executive Summary Sections 6 and 7 and the appendices to EG&G	6 Sept

- EG&G review period (2 weeks) 6 to 20 Sept
 Receive EG&G comments (distribute to Dames & Moore and Stoller) 20 Sept
 Receive revised sections from Dames & Moore and Stoller 22 Sept
- WESTON revision/QA/repro period 22 to 27 Sept
- WESTON submittal to DOE for review 27 Sept
- DOE review period (3 weeks) 27 Sept to 18 Oct
 Receive DOE comments 18 Oct
 WESTON/Dames & Moore/ Stoller revision/QA
 (2 weeks) WESTON must receive revisions from Dames
 & Moore and Stoller by 22 Oct 18 Oct to 1 Nov
- Reproduction period (2 weeks) 1 Nov to 15 Nov
- SUBMITTAL TO EPA AND CDH 15 NOVEMBER 1993

Note All contractors will assume that responses are appropriate. Contractors will not wait for input from EPA and CDH prior to proceeding with text revisions

* *Critical path element*